



817 S. Madison Street
PO Box 431
Waupun, WI 53963
Tel 920.324.7920
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RESIDENTIAL APPLICATION FOR SERVICES

This form is not to be used for New Construction or Upgrade of Services.

Start date for new service: _____

Buying _____ Renting _____ **If renting, Landlord section at the bottom must be completed by Landlord in order to process.**

Prior/current service with Waupun Utilities _____ Yes _____ No Prior/current address _____

Do you need a final reading _____ Yes _____ No Final Read Date: _____
Please note we need two business days advance notice to schedule a final reading.

Service address: _____
House # Street Name Apt #

Mailing address: (If different from above) _____
House # Street Name Apt # City State Zip

Primary name responsible for bill: _____
First Last

Driver's License # _____ Date of Birth _____ Email _____

Cell Phone _____ Home Phone _____ Work Phone _____

Secondary name or responsible party _____

Must be listed to make inquiries or changes to the account _____
First Last

Driver's License # _____ Date of Birth _____ Email _____

Cell Phone _____ Home Phone _____ Work Phone _____

Customer Signature: _____ Date: _____ Must be signed to be valid.

Customer Signature: _____ Date: _____ Must be signed to be valid.

Landlord Section

Landlord's Name or Apartment Manager: _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Signature _____ (Must be signed in order to process)

By signing this form, you, the Landlord are verifying that the tenant responsible for the utility account is correct. Per the Wisconsin State Statute 66.0809

The Federal Trade Commission (FTC) requires Municipal Utilities to have in place an "Identity Theft Prevention Program." In accordance with the FTC requirements as well as for your protection, **the utility requires you to submit an application for service along with a photo ID or another acceptable form of proof of identification.** Failure to provide proper proof of identification may be construed as a red flag as set by the FTC and may be reported to the proper authorities.

Waupun Utilities reserves the right to require a signed application for utility service. Customers will be subject to current rates, rules and regulation as approved by the Public Service Commission of Wisconsin. You must notify the utility when you vacate to end services at the address you are vacating. Otherwise, you could be liable for any charges incurred after you have moved. Application for service shall be made in the legal name of the party obligated to pay for service.

All information provided will be confidential. False information can be cause for disconnection per the Public Service Commission of Wisconsin Service rules PSC 113.0301. Residential service may be disconnected or refused for: (i) Failure of an applicant for utility service to provide adequate verification of identity and residency, as provided in sub (3).

For office use only:

Date received: _____ Date processed: _____ Validated by: _____ Customer Account # _____