

**Minutes of a Regular Meeting of the  
Waupun Utilities Commission  
Monday, June 10, 2019**

The meeting was called to order by President Heeringa at 4:00 p.m.

Commissioners Gerritson, Heeringa, Homan, Kaczmariski, Mielke, Thurmer, and Westphal were present.

Motion made by Thurmer, seconded by Homan and unanimously carried, to approve the minutes from the May 13, 2019, regular meeting.

On motion by Gerritson, seconded by Kaczmariski and unanimously carried, bills for the month of May 2019 were approved as presented.

General Manager Posthuma reported on the Municipal Day at the Capital. Information was provided in the monthly report on bill cycle changes, with all customer classes being billed on the end of the month. This will better align electric sales with electric purchases and provide billing with less volatility and more accurate monthly energy costs.

Water & Sewer Maint/Treatment Supervisor reported on the pilot test of the ClearAs process at the wastewater treatment facility. The process is removing 97 percent of the total phosphorus. The water and sewer crew will work on jetting the sanitary system, hydrant maintenance and valve exercising.

Electric Supervisor Brooks reported the voltage conversion on the northwest portion of the city is progressing well. Summer construction and updates will continue throughout the next several months.

On motion by Kaczmariski, seconded by Westphal and unanimously carried, the year-to-date financial reports through May 2019 were approved as presented. Electric operating income was \$79,600 or \$168,500 below budget on lower margins and higher distribution expense. Water operating income was \$322,400 or \$60,400 above budget on higher revenues and lower distribution maintenance expenses. Sewer operating income was \$173,800 or \$75,100 above budget on higher revenues and lower maintenance expenses.

Review of the Compliance Maintenance Annual Report (CMAR) was presented. The CMAR provides a review of the wastewater treatment facility. The plant finished with good results, and a 3.59 rating out of 4 ranking. On motion by Thurmer, seconded by Homan and unanimously carried, the 2018 CMAR was approved as presented.

Information was provided on the process of reimbursement of expenditures from proceeds of borrowings related to the wastewater treatment facility project. The resolution provides authorization for Waupun Utilities to reimburse expenditures incurred related to the wastewater treatment plant project once proceeds from borrowings become available. Motion made by Thurmer, to recommend the Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing to the Common Council. Motion seconded by Kaczmariski, and unanimously carried.

On motion by Homan, seconded by Westphal and unanimously carried, the meeting was adjourned at 4:40 p.m.

In the event no action items develop before the July meeting, the next commission meeting is scheduled on August 12, 2019, at 4:00 p.m.

Nancy Oosterhouse  
Mapping/Admin Coordinator