

**Minutes of a Regular Meeting of the
Waupun Utilities Commission
Monday, September 9, 2024**

Meeting called to order by President Heeringa at 4:00 p.m.

Commissioners Present: Daane, Heeringa, Homan, Ledesma, Siebers and Thurmer
Commissioner Absent with Notice: Kunz

Motion made by Thurmer, seconded by Ledesma and unanimously carried, to approve minutes from August 12, 2024 meeting.

Motion by Ledesma, seconded by Daane and unanimously carried, bills for month of August 2024 approved as presented.

On motion by Siebers, seconded by Ledesma and unanimously carried, year-to-date financial reports through July 2024 approved as presented by Finance Director Stanek. Electric operating income was \$253,200. Water operating income was \$379,700. Sewer operating income was \$125,700.

General Manager Brooks presented the GM and electric operations reports. Planning is underway for a Birthday Celebration Open House event to be held October 21st. Electric department continues work on preparation for various new construction projects around town and is making great headway on backlot rebuilds.

Treatment Facilities and Operations Superintendent Schramm presented the treatment facilities and operations water and wastewater report. WWTF staff is working to troubleshoot and resolve issue that causes an occasional alarm, fortunate in which staff can enable and disable from their electronic device. Each treatment facility staff member has taken on individual roles, also delegating and diversifying roles as they all work diligently through ABNR operational processes.

Motion by Thurmer, seconded by Ledesma, to adjourn in closed session under Section 19.85 (1) (e) of the WI Statutes to discuss status update of wastewater treatment plant ABNR contract and project.

Motion by Siebers, seconded by Daane, and unanimously carried to reconvene in open session under Section 19.85 (2) of WI Statutes. No further action in open session.

On motion by Siebers, seconded by Ledesma and unanimously carried, meeting adjourned at 4:54 p.m.

The next regular commission meeting will be held on October 14, 2024 at 4:00 p.m.

Jen Benson
Office & Customer Service Supervisor